

**CITY OF NEW STRAWN
COUNCIL MEETING
Thursday, July 13, 2017
New Strawn City Hall
7:00 p.m.**

Call to Order: Mayor Mark Petterson called the regular monthly meeting of the New Strawn City Council to order at 7:00 p.m. at City Hall.

Those present were: Council Member Jim Weeks
 Council Member Kraig Kirchner
 Council Member Bobby Bryant
 Council Member Jeanne Haas
Absent: Council Member Gary Haehn

Others present were:
 City Clerk Kerry Templeton County Commissioner Bob Saueressig
 Russ Taylor

Flag Salute: The meeting opened with the Pledge of Allegiance.

Agenda Additions:

Mayor's Report:

- a. **ADDED:** June 8 Council Meeting Minutes
- b. **ADDED:** June 28 Special Council Meeting Minutes

Finance & Economic Development Report:

- a. **ADDED:** Fund Balances/Loan Payment

Utility Report:

- c. **ADDED:** Burlington Water Rates

Street Report:

- a. **ADDED:** Dead End/No Outlet Sign for Comanche/Chippewa Street

Old Business:

- a. **ADDED:** Jones Trust Grant

Consent Agenda Deletions:

Minutes:

- A. **MOVED TO REGULAR AGENDA:** Move to approve the minutes of June 8, 2017 regular council meeting.
- B. **MOVED TO REGULAR AGENDA:** Move to approve the minutes of June 28, 2017 special council meeting.

Consent Agenda:

- Move to approve the June 2017 warrants in the amount of \$16,608.08
- Move to approve the June 2017 payroll in the amount of \$11,330.09
- Move to approve 2017 Contract license for JB Construction

Council member Weeks moved to approve agenda with additions as presented. Kirchner seconded. Motion passed 4-0.

Public Comments:

County Commissioner Bob Saueressig spoke to the council regarding Operation Red File, a program initiated in Coffey County by K-State Research and Extension. Saueressig explained that residents are encouraged to pick up a red file at the extension office, fill it out with pertinent life-saving information such as medication lists, medical forms, medical coverage information, copies of EKGs and DNRs, etc. and then place it in an easily accessible location in their home so that emergency personnel have immediate access to it.

Council member Haas moved to approve the consent agenda as amended. Bryant seconded. Motion passed 4-0.

Financial Report:

Council member Bryant moved to approve additional warrants in the amount of \$761.86. Kirchner seconded. Motion passed 4-0.

Staff Reports:

Clerk Templeton reported that one 2017 Haying Permit had been issued to Mike Skillman at Prairie Winds Addition.

Templeton also discussed an issue with people dumping trash in the community building dumpster. The dumpster at the community building is for the use of people renting the building for events, not the general public.

Zoning Administrator Carl Ware reported that three building permits had been issued. Permit 2017-B-09 to Charles Schuster to erect a deck at 364 N. 4th St.; Permit 2017-B-10 to Steve & Kerry Templeton to replace existing Intex pool at 709 Arrowhead Drive; Permit 2017-B-11 to Robert Splawn to erect a pavilion/patio cover at 255 N. Main St.

Ware also stated that the New Strawn Planning Commission is going to try and hold a meeting sometime during the first half of August to finish reviewing proposed new zoning and subdivision regulations.

Mayor's Report:

Council member Kirchner moved to approve the June 8, 2017 regular council meeting minutes. Weeks seconded. Motion passed 3-0-1, with Haas abstaining due to her absence at that meeting.

Council member Haas moved to approve the June 28, 2017 special council meeting minutes. Weeks seconded. Motion passed 3-0-1, with Bryant abstaining due to his absence at that meeting.

Templeton reported that work on amendments to the Open Burn ordinance and city code had not yet been completed but a draft should be available at the August meeting.

Mayor Petterson appointed City Superintendent Ron Parkey to serve as the city's code enforcement and animal control officer. Council member Weeks moved to ratify the mayor's appointment of City Superintendent Ron Parkey as Code Enforcement/Animal Control Officer

for the City of New Strawn, KS, effective July 13, 2017. Haas seconded. Motion passed 4-0. There was discussion and council agreed that citizens must sign written complaints regarding possible code violations and that code enforcement will be handled during regular working hours only.

Council member Haas moved to approve the Agreement of Terms & Objectives for the 2017 audit to be performed by Jarred, Gilmore & Phillips, PA, fee amount not to exceed \$4,550.00, and to have mayor sign agreement acting as an agent for the City of New Strawn. Kirchner seconded. Motion passed 4-0.

Council member Haas moved to approve the Agreement of Terms & Objectives for the 2019 budget prepared by Jarred, Gilmore & Phillips, PA, fee amount not to exceed \$1,250.00, and to have mayor sign agreement acting as an agent for the City of New Strawn. Weeks seconded. Motion passed 4-0.

Finance and Economic Development:

Council member Haas discussed fund balances and, in particular, the Water Fund. She wanted Council to be aware that after making the next water loan payment to the Kansas Department of Health and Environment for the city's water tower that the fund balance will be low. She noted that there may not be enough time to recoup enough back into the fund to be able to make the entire payment out of the Water Fund in January when the next \$48K+ payment is due.

Community Building Report:

None

Utility Report:

Council was informed that the Environmental Protection Agency is requiring all wastewater permittees to report their discharge monitoring reports electronically. Also, Kansas Department of Health and Environment had informed the city that our water system qualifies for reduced monitoring due to good water samples.

Templeton reported that she had been informed that the City of Burlington's water rates will be going up in the near future but the exact amount of the increase had not been determined yet.

Street Report:

A sign will be ordered informing motorists of a dead end/no outlet on Comanche and Chippewa Streets.

Public Relations Report:

Strawnfest was briefly discussed. Templeton reported that \$750.00 in donations was received and expenses totaled just under \$6,000.00.

Park & Recreation Report:

None

Public Safety Report:

Council was informed that Kansas One-Call will be increasing the cost per ticket from \$1.00 to \$1.20 starting September 1, 2017.

New Business:

None

Old Business:

Clerk Templeton provided information regarding application for a Jones Trust grant. A committee will be formed to define the scope of the park playground project and to write the grant application.

Adjourn:

The meeting adjourned at 7:42 p.m.