

**CITY OF NEW STRAWN**  
**COUNCIL MEETING MINUTES**  
**Thursday, November 8, 2018**

Present: Mayor Mark Petterson  
Council Members:  
Richard Croll  
Jeanne Haas  
Gary Haehn (arrived at 7:12 p.m.)  
Rhonda Taylor  
Jim Weeks

Others present: City Attorney Tom Robrahn  
City Clerk Joni Hernandez  
City Superintendent Ron Parkey  
Zoning Administrator Carl Ware  
County Commissioner Bob Saueressig

Patrons present: Rod Maley  
Illa Weeks

**Call to Order:** Mayor Mark Petterson called the meeting to order at 7:00 p.m.

**Flag Salute:** The meeting opened with the Pledge of Allegiance.

**Agenda Additions and/or Amendments:**

Under Community Building Report

- b. Community Building Door

Under Parks & Recreation Report

- b. Golf Course

Weeks moved, seconded by Croll, to approve the agenda as amended. **Motion carried 4-0.**

**Public Comments:** None

**Consent Agenda:**

- Move to approve the October 11, 2018 regular council meeting minutes
- Move to approve the warrants dated October 12, 2018 through November 8, 2018 in the amount of \$10,184.72
- Move to approve the October 2018 payroll in the amount of \$12,188.90
- Move to approve 2019 Cereal Malt Beverage License for Casey's General Store

Haas moved, seconded by Weeks, to approve the consent agenda as presented. **Motion carried 4-0.**

## **Financial Reports:**

Taylor moved, seconded by Croll, to approve additional warrants in the amount of \$3,297.94.

**Motion carried 4-0.**

## **Staff Reports:**

### **City Superintendent Report**

- Sewer Maintenance for north portion of town complete and in good condition
- Community Center Parking Lot lanes/lines have been painted
- Completed culvert work and placed cover over drain. No longer a hazard.
- Line marker and paint ordered for parking lanes
- Finished mowing for the year
- New fish that were stocked in City Lake are growing
- Snow blade and spreader have been worked on and need to be ready sooner this year
- Salt and chat have been delivered
- Veterans Banners and flags are up and will be through Veterans Day
- Fisher Rock will upgrade the sign to more durable Cottonwood limestone at no extra charge. It will be a longer-lasting stone and less prone to fractures. If no objection from Council, Steven will deliver hanging portion of sign to Fisher Rock to be sandblasted and repainted to match. They will also install new chains. Will take approximately two weeks to complete the sign. **No objections from Council.**
- Received two bids for Community Center door replacement. Bids were as follows:
  - C. Allen for Your Doors     \$3,876
  - Marty Hinman                     \$3,820

### **City Clerk Report**

- Cereal Malt Beverage License Renewal - Casey's General Store
- Coffey County Valuations Correspondence
- Coffey County Council for the Arts Correspondence
- Coffey County Fair Association Correspondence
- Coffey County Treasurer Payment
- Financial Reports
- KPERS Verification of Service Quarters
- Lawn of the Month Contest Correspondence
- Lyon-Coffey Electric Proposed Merger Poster Display
- Website

### **Zoning Administrator's Report**

- Contacted Bickley Foster regarding forms. He has no objection to the City of New Strawn posting them online. Zoning and Subdivision Regulations that he completed have copyright information noted at bottom of each page giving Foster Design "All Rights Reserved"
- Special Use Permits for Verizon and US Cellular towers to be located east of U.S. 75 Highway at 15<sup>th</sup> Road and 16<sup>th</sup> Road, respectively. Regulations require FCC approval.

Council Member Haehn arrived at 7:12 p.m.

## **Mayor's Report**

- **Codification proposal received from the League of Kansas Municipalities**

Mayor Petterson gave an update on the codification quote that was approved at last month's meeting. The city clerk and mayor reviewed the questionnaire earlier. The city clerk will complete it and return to the Kansas League of Municipalities this week.

**Finance and Economic Development Report:** No report

### **Community Building:**

#### Fee Schedule

The city clerk will contact surrounding cities regarding their fee schedules. It will be a follow-up item on next month's agenda.

#### Community Building Door

Weeks moved, seconded by Haehn, to approve the bid for installation of a 36" steel-clad door with glass in upper portion for the Community Center by Marty Hinman in the amount of \$3,820.00, and to approve up to an additional \$500.00 for required electrical work to be completed by a licensed electrician with project to be finished by December 5, 2018. **Motion carried 5-0.**

Council Member Weeks announced his resignation from the Community Building Committee.

Taylor moved, seconded by Haehn, to appoint Council Member Richard Croll to the Community Building Committee. **Motion carried 5-0.**

**Utility Report:** No Report

### **Street Report:**

Council Member Taylor reiterated that the parking lot lanes/lines have been painted at the Community Center and when weather allows, they will be painted at the City Hall parking lot. The city superintendent stated that while they were spaced according to recommendations at the Community Center, they plan to make the spaces wider at City Hall.

Council Member Haehn noted that a resident on Choctaw Street would like to be contacted regarding street area in front of his driveway. The city superintendent will call him to let him know he will try to fill with cold patch.

### **Public Relations Report:**

- **Veterans Banner Project**

Council Member Haas reported that the Veterans Banners are up and look wonderful with the flags. She noted that next year we may want to have them up in October if possible.

- **Lawn of the Month (October)**

Lawn of the Month winner was Robert Foster. Council Member Haas reminded everyone that the December contest judging needs to take place from December 15<sup>th</sup>-17<sup>th</sup> and the winner to be announced on December 21<sup>st</sup>. Council members and the mayor need to submit three names each for consideration of the prize which will be \$25.00 in Chamber Bucks.

- **Christmas**

Haas moved, seconded by Haehn, to give Christmas bonuses of \$75.00 net to full-time employees and \$50.00 net to part-time employees as well as give paid holiday to employees for Christmas Eve and Christmas Day. **Motion carried 5-0.**

- **Christmas Open House**

Haas moved, seconded by Taylor, to set the Christmas Open House for December 6<sup>th</sup>, 7<sup>th</sup>, and 10<sup>th</sup> and to allow a budget of \$300.00 for Christmas decorations to be purchased from the General Fund. **Motion carried 5-0.**

Haas moved, seconded by Taylor, to approve a drawing for a give-away two children and two adult fishing licenses with trout stamps to be selected randomly of customers on our water list in conjunction with the Christmas Open House. **Motion carried 5-0.**

**Parks and Rec Report:**

Taylor moved, seconded by Croll, to purchase up to \$2,500.00 worth of trout to be stocked in the City Lake contingent on receiving a \$1,500.00 contribution from the Burlington Recreation Center with up to \$1,000.00 to be purchased from the Park and Rec Fund. **Motion carried 4-1.** (Haehn opposed.)

**Public Safety Report:**

The Council discussed possible hiring of a code enforcement office or utilizing an off-duty police officer. Cost prohibitive issue discussed. No action taken.

**New Business:** None

**Old Business:**

- **Community Clean-up** No Discussion

**Correspondence:** No action required

**Other Business:**

It was noted that the NSCIO (New Strawn Community Improvement Organization) will not be hosting a Halloween party for 2019. The Council discussed future community event to be organized and a need for volunteers as well as community ideas for events such as:

- Strawnfest
- Halloween
- Community Clean-up

There was additional discussion regarding the fireworks display for Strawnfest in 2019. The Council would like to make the 50<sup>th</sup> anniversary of Strawnfest to be held in 2020 a bigger celebration than in previous years. Discussions will continue about the budget and whether to have fireworks in 2019 or wait and let bids for 2020.

There will be a sign-up sheet at the Christmas Open House for potential volunteers interested in serving on community committees for various events.

Mayor Petterson adjourned the meeting at 9:02 p.m.