

# New Strawn City Council

Regular Monthly Meeting

Thursday, May 12, 2022

## PRESENT:

Mayor Rhonda Taylor

Council members: Jeanne Haas, Johnny Hernandez (arrived around 7:15 pm), David Christiansen (arrived around 7:15 pm), Stephanie Baker and Butch Gilkison.

Staff: Maintenance Operator Steven Dwight, Code Enforcement Officer Randy Rogers, City Attorney Philip Wright, Zoning and Planning Administrator Cody Collins (left around 8:00 pm), City Clerk Lana Johnson.

Others: Mark Petterson, County Commissioner Bob Saueressig and Greg Holmquist.

**CALL TO ORDER:** Mayor Taylor called the meeting to order at 7 p.m.

**FLAG SALUTE:** The meeting opened with the Pledge of Allegiance.

## AGENDA ADDITIONS:

New Business

- a. Extraterritorial Concerns
- b. Process for Complaints

*Haas moved, seconded by Gilkison, to approve the agenda with additions. Motion carried 3-0.*

## APPROVAL OF CONSENT AGENDA:

### Consent Agenda Items

**Minutes:** Move to approve meeting minutes of April 14, 2022.

**Warrants:** Move to approve the warrants dated April 11, 2022, through May 10, 2022, in the amount of \$30,559.43.

**Payroll:** Move to approve the April 2022 payroll in the amount of \$9,102.12.

**License:** Move to approve 2022-F-01 Fireworks Permit for Radiant Life Church – Nolan Strawder.

*Haas moved, seconded by Baker, to approve the consent agenda as printed. Motion carried 3-0.*

## APPOINTMENTS:

## PUBLIC COMMENTS:

## STAFF REPORTS

### Zoning Administrator

Gilkison moved to approve cell phone, computer, measuring wheel and other supplies not to exceed \$350 funds to be coded as General. Motion dies due to lack of a second.

*Haas moved, seconded by Baker to add a third line with U.S. Cellular to provide Zoning and Planning Administrator Collins a phone, total plan not to exceed \$200 and approve a Chromebook with 2-year plan and other supplies not to exceed \$350, funds to be coded as General. Motion carried 3-0.*

### Code Enforcement Officer/Public Safety

Code Enforcement Officer Randy Rogers reported that there are still a large number of animals in city limits that are not registered. Council asked that he write another letter and post it on Facebook, the website and will also print in the quarterly newsletter. He has been working with a land owner on a nuisance property. It is being worked on but slowly.

Glass Lane: Christiansen asked whose property was blocking the lane and is it being used as a parking lot. Dwight reported that the electrical pole is in the easement. Christiansen asked if there were ordinances being violated STO 83 & 85. Baker asked if the road was marked and clear. All property is to be removed from the lane within 90 days.

### **Maintenance Operator**

Capital Improvement Plan (CIP): Bobby Skipper is to meet with the council regarding the CIP.

Killough: *Christiansen moved, seconded by Haas to approve the additional \$12,410 quote from Killough add on price for asphalt patch north Arrowhead. Motion carried 5-0.*

Salt Bin: *Christiansen moved, seconded by Haas to accept the proposal from QSI for a salt bin, not to exceed \$28,350. Funds to be used from General. Motion carried 5-0.*

*Christiansen moved seconded by Haas to allow Mayor Taylor approach the Coffey County commissioners to request the salt building funds be used from Infrastructure Funds that we already have.*

**Motion carried 5-0.**

Security Cameras: Dwight asked Christiansen if he would help look into security cameras.

Dust Control on Industrial: Millings will be used to no other dust control.

KRWA Water Meter Test: Meter tested fine.

Sensus iperl Water Meters: 22" meters came in as they aren't is as high of demand as the smaller meters.

### **City Clerk**

Code Enforcement Webinar: Viewed webinar and forwarded the information to Code Enforcement Rogers.

ARPA Webinar and Reports: filed

Community Center Rentals: 5, 6 & 7<sup>th</sup> - Kurtz Auction, 10<sup>th</sup> – New Strawn Library, 14<sup>th</sup> – Private Event, 16<sup>th</sup> - Private Event, 17<sup>th</sup> - I.B.E.W., 28<sup>th</sup> – Old Strawn, June 11<sup>th</sup> Strawnfest, 14<sup>th</sup> – New Strawn Library, 16, 17 & 18<sup>th</sup> – Kurtz Auction, 19<sup>th</sup> – Private Event, 21<sup>st</sup> – I.B.E.W., 24 & 25<sup>th</sup> – Private Event, 27<sup>th</sup> through July 5<sup>th</sup> Radiant Life Youth Fireworks

### **City Attorney**

Vacate Road Easement: *Haas moved seconded by Gilkison to approve publication or public meeting at the June 9<sup>th</sup> council meeting 7:00 pm to have hearing regarding abandonment of portion of Sorg Street, Brown Street and Main Street as requested by the City Attorney. Motion carried 5-0.*

Telxp/Kwikom: City Attorney Wright reported that through bankruptcy the assets of Telxp had been sold to Kwikom. The contract with Telxp will be reviewed due to equipment being on the city water tower.

KOMA: briefing on KOMA regulations.

### **Mayor's Report**

Council Member Gilkison thanked the council for allowing him to attend the Governing Body Conference.

### **Finance & Economic Development Report**

Update Salary Range: An updated salary range is needed as the old one is dated May 2015 and Maintenance Operator isn't on the salary range. This will be included in the next work session.

2023 Budget and Auditor Meeting: July 6 – budget and work meeting, July 14<sup>th</sup> – 3:30 Phil work, 5:30 council work, 7:00 present budget and set publication notices. Notice to be at least 10 days prior to the August 11<sup>th</sup> budget public hearing and to adopt budget.

### **Community Building Report**

Christiansen reported that he would start looking at other community center items that would need to be added to the budget.

The park restroom is on hold until after the community center siding job has been completed.

### **Utility Report**

Water Usage and Loss Report presented.

Maintenance on the water tower will be in the next few months.

### **Street Report**

Glass Lane/Industrial Street Name Signs: There are about 37 street signs that need to be replaced or refaced. *Christiansen moved, seconded by Baker to approve the purchase of new street signs not to exceed \$2,500. Funds to be used from Special Highway. Motion carried 5-0.*

### **Public Relations Report**

June 11, 2022 – Strawnfest: Drawstring backpacks will be given to all participants of the 2022 Strawnfest Run. Online registration will be available Monday, May 16<sup>th</sup>, cost is \$20.00.

*Haas moved, seconded by Christiansen to allow Cheap Therapy to play from 5:30 to 8:30, for \$300, funds to be used from general fund. Motion carried 5-0.*

### **Parks & Recreation Report**

Hernandez talked to USD 244 Recreation Director Scot Jeffers about the ball fields. He is also looking into solar lights for the area.

### **New Business**

Extraterritorial Concern: A resident in Remer's Point contacted Gilkison regarding a speeding problem in the area. That area is outside of city limits and they would need to contact the Coffey County Sheriff's Office. The council acknowledged an increased presence from the Coffey County Sheriff's Office and would like to thank them for patrolling in the area.

Process for Complaints: Johnson asked for clarification on the complaint process. The council agreed that all complaints must be written, signed and processed through city hall.

Mark Petterson informed the council that Amber Presley is the new Emergency Management Director for Coffey County and that we would need to get with her for NIMS training for the council and staff.

Clerk Johnson reminded the council that she is out of the office on Monday's and wanted to thank Robert Williamson for covering during her absence.

### **Old Business**

None

### **Adjournment**

*Haas moved, seconded by Baker, to adjourn the meeting at 9:12 p.m. Motion carried 5-0.*