

New Strawn City Council

Regular Monthly Meeting
Thursday, November 14, 2024

PRESENT:

Mayor Rhonda Taylor, Council members: Jeanne Haas, Johnny Hernandez, David Christiansen and Butch Gilkison

Absent: Stephanie Baker

Staff: Maintenance Operator Steven Dwight, Code Enforcement Ray Wards, City Attorney Philip Wright and City Clerk Lana Johnson

Absent: Zoning Administrator Cody Collins

Others: Mark Petterson

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

FLAG SALUTE: The meeting opened with the Pledge of Allegiance.

AGENDA ADDITIONS/CHANGES:

APPROVAL OF AGENDA:

Hernandez moved, seconded by Haas, to approve the agenda. Motion carried 4-0.

CONSENT AGENDA ADDITIONS:

APPROVAL OF CONSENT AGENDA:

Consent Agenda Items

MINUTES: Move to approve meeting minutes of October 10, 2024.

WARRANTS: Move to approve the Warrants dated October 8, 2024, through November 12, 2024, in the amount of \$40,873.26.

PAYROLL: Move to approve the October 2024 Payroll in the amount of \$7,930.46.

LICENSES: Move to approve 2024-CMB-01 Cereal Malt Beverage License for Casey's General Store.

Haas moved, seconded by Gilkison to approve the consent agenda as printed. Motion carried 4-0.

APPOINTMENTS: None

PUBLIC COMMENTS: None

FINANCIAL REPORTS:

- a. Additional Warrants – None

STAFF REPORTS

- Zoning Administrator
Board of Zoning Appeals, Conditional Use Request, Jack Bohanan 80’ X 40’ shop located at 17 Hillside Drive; Burlington Approved BZA-CU-24-01 on November 12, 2024.

- Code Enforcement Officer
 - Nuisance Property Update –Henrichs on 3rd St is now in compliance. Myers has until December 12 to get the property on 3rd St cleaned up. The barn tin fence on Seneca Circle will be going to court in February as per the request of Gary Haehn.

- Maintenance Operator
 - Tooth Bucket – was approved to spend \$4,000 and it only cost \$2,889.
 - City Wide Clean-Up Update – hauled 4 loads of trash
 - Truck Hoist Cylinder – took the cylinder in for repair. If it can be rebuilt it will be around \$800, if not we will need to purchase a new one.

City Clerk

- Coffey County Chamber Membership

*Haas moved, seconded by Christiansen to renew the Coffey County Chamber membership at the rate of \$250 per year. **Motion carried 4-0.***

- The Coffey County Republican Your Guide to Coffey County

*Haas moved, seconded by Christiansen to purchase a ¼ page for \$230 for The Coffey County Republican Your Guide to Coffey County to advertise New Strawn. **Motion carried 4-0.***

- Document Retention Schedule

*Christinsen moved, seconded by Gilkison, to adopt a record retention policy that follows the Kansas Historical Society record retention schedule. **Motion carried 4-0.***

- City Hall Closed Thanksgiving Day and Friday after (11/28 & 29), Christmas Eve and Christmas Day (12/24 & 25) and New Years Day (Wednesday, 1/1/25)

- Community Center Rentals

November – 3rd am Slead/Radiant Life Church, 4th - 6TH Election, 7th - 9th

Sowder Auction, 15th – 16th Private Event, 17th New Strawn Community Christian Church Thanksgiving, 19th pm I.B.E.W., 22nd – 23rd Atherly Auction, 30th Private Event

December – 7th Private Event, 14th Private Event, 17th I.B.E.W., 18th & 19th

Private Event, 28th Private Event

The city received a Thank You card from the New Strawn Branch Library for the donation in support of the Trunk or Treat event and future Christmas events.

Clerk Johnson reminded everyone that the New Strawn Community Christian Thanksgiving Dinner would be Sunday, November 17th at the New Strawn Community Center at 5:30.

- City Attorney – Philip Wright

Mayor’s Report

- a. Speed Limit
- b. Ordinance 2024-07 Standard Traffic Ordinance

*Christiansen moved, seconded by Gilkison to approve Ordinance 2024-07 Standard Traffic Ordinance as presented. **Motion carried by the show of hands 4-0.***

*Christiansen moved, seconded by Hernandez to authorize \$420 to purchase speed limit signs associated with Ordinance 2024-07. **Motion carried 4-0.***

- c. Ordinance 2024-08 Uniform Public Offense Code for Kansas Cities.

*Christiansen moved, seconded by Gilkison to approve Ordinance 2024-08 Uniform Public Offense Code for Kansas Cities as presented. **Motion carried by the show of hands 4-0.***

d. City Owned Lots on Neosho St – Update Taylor and Haas meet with the Housing Authority and there is no other update.

- e. Kansas Region J Hazard Mitigation Plan Resolution

*Christiansen moved, seconded by Hernandez to approve Kansas Region J Hazard Mitigation Plan Resolution No. 106. **Motion carried 4-0.***

- f. December Employee Reviews – December

Finance & Economic Development Report – Jeanne Haas

- a. Salary Range Update

*Haas moved, seconded by Christiansen to adopt the City of New Strawn Salary Range as presented in November 2024. **Motion carried 4-0.***

- b. Christmas Thank You

*Haas moved, seconded by Christiansen to give \$100 Chamber Bucks our 2 full time Steven and Lana, \$25 Coffey County Chamber Bucks for Robert, Brenda, Cody, Ray, Philip, and Erin and \$20 Casey’s cards for the 5 members of the Zoning Board as a thank you. **Motion carried 4-0.***

Community Center Report – Stephanie Baker - None

Utility Report – Butch Gilkison

- a. Water Usage & Loss Report

Street Report - Rhonda Taylor

The crack seal project is complete.

Public Relations Report- Jeanne Haas

Council member Haas thanked Steven for getting the banners and flags up.

- a. October Yard of the Month

Fall Yard of the Month went to Smith at 315 W Cherokee St and Halloween Yard of the Month went to Gould at 307 N 4th St. Thanks to everyone that decorated.

- b. December Yard of the Month Reminder

Judging for Christmas Yard of the Month will be December 13-15 and turn votes in to city hall by the 16th.

There was a good turnout for the Trunk of Treat at the New Strawn Branch Library. There were 11 “trunks” and around 100 kids participating.

Parks & Recreation Report – Johnny Hernandez

- a. Disc Golf Signage – the kiosk sign is ready to be picked up.

New Business:

Old Business:

Adjournment:

Haas moved, seconded by Hernandez, to adjourn the meeting at 7:52 p.m. Motion carried 4-0.

APPROVED