

New Business:

- a. **ADDED:** SCC Veteran's Honor Flight Donation

Correspondence:

- d. **ADDED:** Plumbing & Electrical License Letters

Consent Agenda Additions:

None

Consent Agenda:

- Move to approve the September 14, 2017 regular council meeting minutes
- Move to approve the September 2017 warrants in the amount of \$20,437.38
- Move to approve the September 2017 payroll in the amount of \$19,528.75
- Move to approve 2017 Contractor License for Thomas Outdoor Advertising
- Move to pay KRWA dues and membership fees for 2018 in the amount of \$251.30.

Council member Bryant moved to approve agenda with additions as presented. Kirchner seconded. Motion passed 4-0.

Public Comments:

None

Council member Bryant moved to approve the consent agenda as presented. Weeks seconded. Motion passed 4-0.

Financial Report:

There were no additional warrants

Staff Reports:

Council member Bryant moved to enter into an executive session to discuss potential litigation with our legal counsel pursuant to the exception for matters which would be deemed privileged in the attorney-client relationship under KOMA, open meeting to resume at 7:20 p.m. Kirchner seconded. Motion passed 4-0.

Open meeting resumed at 7:20 p.m.

Council member Bryant moved to enter into an executive session with legal counsel to discuss all non-elected personnel's performance pursuant to the non-elected personnel exception under KOMA, and to invite non-elected personnel to attend including city clerk, city superintendent, city maintenance worker and zoning administrator, open meeting to resume at 7:34 p.m. Kirchner seconded. Motion passed 4-0.

Open meeting resumed at 7:34 p.m.

Attorney fees were discussed. Council member Weeks was of the opinion that all email and phone correspondence and/or questions with and for the City's legal counsel should be approved by Council prior to any such correspondence or inquiries being made. There was discussion regarding how that requirement might 'bog down' the process of conducting city business if the city clerk must wait thirty days for approval from Council to ask a legal question of the City's

attorney. Council member Bryant was of the opinion that the mayor could provide consent to the clerk to contact the City's attorney if deemed necessary and appropriate. That was acceptable to the other council members.

City Superintendent Parkey reported that the post office boxes have been taken down and a representative of the US postal system is supposed to come and remove them from City Hall. Parkey also reported on some dirt work completed at the City Lake and stated that the City's street asphalt patching had been completed but the crack sealing had not. The City's annual sewer maintenance had been performed in the south end of town and Industrial Drive.

Superintendent Parkey also discussed the theft of a chainsaw from the City Shop. Parkey stated that the theft had to have taken place during daytime hours while he and Dwight were away from the shop and that a report had been filed with the Coffey County Sheriff's Dept. No other items appeared to be missing from the shop. Parkey said replacement cost for a new saw would be \$299.95 and requested permission to purchase one. Council member Bryant moved to purchase a new chainsaw, cost not to exceed \$300. Kirchner seconded. Motion passed 4-0.

City Clerk Templeton reported that the 'Monster Dash' sponsored by Coffey Health Foundation would be held in New Strawn on October 28, 2017.

Zoning Administrator Carl Ware reported that one building permit had been issued, Permit 2017-B-14 to Richard Croll to erect a fence at 104 Cheyenne St. Council member Weeks asked why the fence permit had not been applied for prior to the old fence being taken down. The zoning administrator explained that Mr. Croll was replacing fencing that had to be removed due to construction of a new shop on the premises.

Mr. Ware also reported that the New Strawn Planning Commission had held a work session on October 17 to continue review and work on the City's proposed zoning and subdivision regulations. Ware also stated that the Planning Commission will hold a regular meeting on November 7, 2017 at 7:00 p.m. at City Hall. They will establish a date and time for regular monthly meetings for the Planning Commission for at least the next six months in order to complete their task of readying the City's Comprehensive Plan and new zoning and subdivision regulations for a public hearing and approval by Council. There were questions from Council concerning the process for the public hearing and adoption of the ordinance ratifying the Planning Commission's recommendations. City clerk will make available to Council the step by step process as conveyed by Bickley Foster.

Mayor's Report:

Mayor Petterson read a letter of resignation as Code Enforcement Officer for the City of New Strawn from City Superintendent Ron Parkey. Council member Haas moved to accept Ron Parkey's resignation as Code Enforcement Officer for the City of New Strawn, effective September 22, 2017. Bryant seconded. There was discussion as to whether it had been established at a previous meeting that code enforcement was to be an assigned duty of the City's superintendent. Mayor Petterson asked if Council wanted an executive session to further discuss. Discussion continued in the open meeting. Mayor Petterson noted that there had been a motion and second to accept Ron Parkey's resignation as Code Enforcement Officer and called for a vote on the motion. The vote on the motion was 2-2, with Weeks and Bryant voting nay and Haas and Kirchner voting to accept the resignation. Mayor Petterson again asked if Council would like to discuss the matter further in executive session and Council member Bryant stated

that he would. Mayor Petterson then cast a 'nay' vote to accept the letter of resignation breaking the tie vote. Council member Haas requested to see the minutes from the meeting at which Ron Parkey had been appointed New Strawn's Code Enforcement Officer before entering an executive session. The city clerk retrieved those along with the minutes of the meeting where such an appointment was discussed. Council member Bryant moved to enter into an executive session with legal counsel to discuss non-elected personnel issues pursuant to the non-elected personnel exception under KOMA, open meeting to resume at 8:18 p.m. Kirchner seconded. Motion passed 4-0.

Open meeting resumed at 8:18 p.m.

Council member Weeks moved to accept Ron Parkey's letter of resignation as Code Enforcement Officer for the City of New Strawn, effective on September 22, 2017. Bryant seconded. Motion passed 4-0.

Council member Haas moved to declare the week of October 16, 2017 City-Wide Cleanup Week in New Strawn in conjunction with Coffey County's free landfill service week, and to have the city attorney draft a resolution stating that in the future New Strawn will hold a city-wide cleanup week in conjunction with the county's free landfill service week (s). Weeks seconded. Motion passed 4-0.

Mayor Petterson read a letter of resignation from Ron Strawder as a member of the New Strawn Planning Commission and Board of Zoning Appeals, effective September 14, 2017. Council member Kirchner moved to accept Ron Strawder's letter of resignation as a member of New Strawn's Planning Commission and Board of Zoning Appeals, effective September 14, 2017. Bryant seconded the motion. Motion passed 4-0.

The City's current Fire Prevention Code concerning open burning was discussed. After careful consideration it was felt that the ordinance drafted by City Attorney McNabb and presented to Council for consideration at the August 10 meeting amending Chapter VII, Article 2 of the City's current code was the best fit for the city. However, Council was in agreement on several revisions still needing to be made to the proposed amending ordinance. McNabb will make revisions as requested by Council and the ordinance will be reviewed at the November meeting.

An alleged building permit violation by Richard Croll was discussed at length by Council with the city attorney's input. Aspects of the City's Building Code, when an excavation permit and curb cut fee are required, the City's current building permit application and issuance process and the need for a zoning permit application were discussed. Council member Haas moved to re-evaluate and issue zoning permits and building permits separately. Weeks seconded. There was additional discussion. Council member Bryant did not think two separate permits, a zoning permit and a building permit, should be required. Mayor Petterson called for a vote on the motion as presented. Motion passed 3-1, with Kirchner voting nay. Bryant asked to retract his vote as he misunderstood the motion, but the vote was final.

Finance and Economic Development:

None

Community Building Report:

Community building rental fees and contract were discussed. City clerk had obtained information from LeRoy, Waverly and Gridley regarding those cities' rental fees and rental agreements required. There was discussion and Council was in agreement that New Strawn's current rental fees were appropriate, but the rental agreement needed to be revised.

Council member Haas moved to approve the community building rental agreement between IBEW and the City of New Strawn for calendar year 2018. Weeks seconded. Motion passed 4-0.

Utility Report:

None

Street Report:

None

Public Relations Report:

Council member Haas moved to have a community Christmas event on December 1, 2017 and to spend \$25, funds to be taken from the General Fund. Weeks seconded. Motion passed 4-0.

Council member Haas moved to hold Strawnfest 2018 on June 30, 2018. Bryant seconded. Motion passed 4-0. The possibility of forming a Strawnfest committee was discussed. City clerk will request volunteers for committee in the newsletter and set a meeting date.

Park & Recreation Report:

None

Public Safety Report:

None

New Business:

A request for membership had been received from the Coffey County Council for the Arts. Clerk Templeton was instructed to contact other cities within the county to see if they will be purchasing a membership or making a monetary donation.

A request for a donation to Neosho Lodge #27 for the SCC Veterans Honor Flight Program/Raffle had been received. There was brief discussion and it was felt, although a worthy cause, the City should not donate.

Old Business:

Clerk Templeton had received an email correspondence from Tony Twyman, Philanthropic Client Manager at US Trust, Bank of America Private Wealth Management, regarding the Walter S. and Evan C. Jones Testamentary Trust Grant and whether requests for grant funding for updates and renovations to existing Jones Parks are considered. Mr. Twyman had conveyed in the email that any reasonable request will be considered but the Jones Trust would not be the sole funder of any project and would want to see significant City/Resident support of any project considered. There was discussion. Volunteers will be sought out via an article in the newsletter for a committee to continue exploration of a Jones Trust Grant.

Adjourn:

The meeting adjourned at 10:05 p.m.