

**CITY OF NEW STRAWN
COUNCIL MEETING
Thursday, April 12, 2018
New Strawn City Hall
7:00 p.m.**

Call to Order: Mayor Mark Petterson called the regular monthly meeting of the New Strawn City Council to order at 7:00 p.m. at City Hall.

Those present were: Council Member Jim Weeks
 Council Member Jeanne Haas
 Council Member Gary Haehn
 Council Member Rhonda Taylor
 Council Member Richard Croll

Others present were:

City Superintendent Ron Parkey	City Clerk Kathy Payne
City Maint. Worker Steven Dwight	Russ Taylor
Rod Maley	Zoning Administrator Carl Ware
County Commissioner Bob Saueressig	Illa Weeks
Steve Templeton	

Flag Salute: The meeting opened with the Pledge of Allegiance.

Agenda Additions:

Adding: Water tower to old business.

Consent Agenda:

Moved Big Daddy's Temporary Sale of Fireworks Application No. 2018-F-01 with \$50 permit fee to the Community Building Report.

Consent Agenda:

- Move to approve the minutes of the March 8, 2018 regular council meeting.
- Move to approve the minutes of the March 15, 2018 special meeting #1.
- Move to approve the minutes of the March 15, 2018 special meeting #2.
- Move to approve the minutes of the April 3, 2018 special meeting.
- Move to approve the warrants in the amount of \$63,996.92.
- Move to approve the March 2018 payroll in the amount of \$19,572.07.
- Move to approve temporary cereal malt beverage permit for Ducks Unlimited to hold a fundraiser May 5, 2018 in the New Strawn Community Building.
- Move to approve 3-year renewal with Trophy Fisheries for aquatic vegetation control in the amount of \$4,898.00 per year for calendar years 2018, 2019 and 2020. Funds to be paid from Parks Fund.
- Move to approve the Consent Agenda as submitted.

Council member Haehn moved to approve agenda with addition as presented. Croll seconded. Motion passed 5-0.

Council member Croll moved to approve the consent agenda as presented with Big Daddy Fireworks removal. Taylor seconded. Motion passed 5-0.

Financial Report:

Haas reminded council of committed expenditures and future deposits for the special highway fund and the park fund.

Staff Reports:

Water Superintendent Ron Parkey reported that there has been no demonstration of the water line locator. The water tower will be out of service for cleaning and inspection on April 23. City wide cleanup dates and pickups are April 16, 17, 18. MT Wireless is installed at the shop and is working.

Zoning Administrator Carl Ware stated research was still being done on fees for permits. They will remain the same time being. There were also building permits issued for 301 W. Choctaw for a garage addition and 1150 16th Road for a single-family dwelling.

Mayor's Report:

Mayor Petterson reported the 2017 audit has been completed and the preliminary results looked good.

A contract janitor has been hired. She is Marilyn Bentley and will be cleaning the community building and city hall. A motion was made by Taylor to approve the services of Marilyn Bentley as a contract janitor at the rate of \$15 per hour, effective March 23, 2018. Discussion was held on the cleaning of city hall and modifying the job description. The motion was seconded by Weeks and carried 5-0.

A resignation has been received from City Clerk, Kerry Templeton effective April 9, 2018. A motion was made by Croll to accept the resignation of City Clerk Kerry Templeton, effective April 9, 2018, reluctantly seconded by Taylor. Motion carried 5-0.

A resignation has been received City Attorney, Denise McNabb, and effective May 10, 2018. A motion was made by Haas to accept the resignation of City Attorney, Denise McNabb, effective May 10, 2018, seconded by Weeks and carried 5-0.

Mayor Petterson explained the appointment of Kathy Payne as temporary city clerk. Her rate of pay was discussed and suggestions made. A motion was made by Taylor to ratify the mayor's appointment of Kathy Payne as New Strawn City Clerk and to compensate her at the rate of \$13.00 per hour, effective April 10, 2018. The motion was seconded by Haas and carried 5-0. Payne was then sworn into office by Mayor Petterson.

Haas also made a motion to raise the rate of pay for Doris McBride as assistant city clerk to \$11.00 an hour effective April 10, 2018, seconded by Gary and carried 5-0.

The city clerk position was discussed. Examples were given of the hours and split duties of other clerks in the county. Haas made a motion to hold a special meeting to discuss personnel

handbook issues and hiring a new city clerk on Wednesday, April 18, 2018 to be held in city hall at 7:15 p.m. The motion was seconded by Croll and carried 5-0.

Finance and Economic Development:

Discussion was held on taping of the council meetings. The city attorney recommended not recording the meetings as they would then need to be made available to the public. Individual opinions were expressed by the council. Mayor Petterson agreed to develop a program with the city attorney and this item be put on next month's agenda.

Requirements to sell fireworks in the community building were expressed by Weeks, such as sprinkler systems. He suggested obtaining the approval of the state fire marshal before granting the city's approval. Steve Templeton requested permission to speak before the council. He explained that Coffey County Fire Administrator Randall Brown serves as fire marshal in Coffey County and he inspects fireworks stands before selling can begin. He stated that sprinkler systems are not a requirement. He stated 11 items that must be approved by the fire marshal. Templeton is bonded, insured and does follow all the rules and has been approved by the fire marshal. Upon returning to the council discussion, a motion was made by Haehn to approve Big Daddy's fireworks application #2018-F-01, seconded by Taylor and carried 5-0.

Weeks brought up discussion on the community building siding that is deteriorating. The cost to replace the siding (called reskin) with the employees doing the labor would be \$4,700. The inside is also in need of updating. Discussion was held on how to accomplish this and budgeting the future plans.

Haas commented that several items were needed for the community building kitchen, such as can opener, knives, dish towels, etc. Haas move to allow the public relations committee to purchase minimum items in the community building in the amount of \$250 to be paid from the general fund. This motion was seconded by Haehn and carried 5-0.

Street Report:

Adding rock to Industrial Drive was previously okayed for up to \$6,000. Parkey stated the bid received for rock was not enough rock to cover 2 inches on this road. Discussion was held on this and the county dust control treatment. A motion was made by Taylor to approve the dust control application on Industrial Drive by the Coffey County Highway Department, not to exceed \$2,400, starting at the north end of Industrial Drive and proceeding 1,600 feet south, with funds to be paid from the Special Highway fund and a check taken to the county before April 27, 2018. The motion was seconded by Haehn and carried 5-0.

On the 2018 Street Project, bids were received from Killough Construction, APAC-Kansas Inc., Bettis Asphalt & Construction. The lowest bid was from Killough Construction. The work, however, will not be done until after July 4, and maybe even into August or September. A motion was made by Taylor to approve the bid submitted by Killough Construction in the amount of \$126,466 for the 2018 Street Project. The project involves approximately 1,708 tons of asphalt to be applied as follows: 1 ½" asphalt overlay to Third Street – Lake Road to Cherokee, Huron Circle at Cheyenne St., Choctaw Street – Arrowhead Drive to Mohawk, Osage – Neosho to First Terrace, City Hall parking lot (all streets include edge milling); 4" asphalt – Community Building parking lot; 4" asphalt patch – Payne and Sorg including \$5,841 for Mike Schmidt Excavating for old asphalt removal and preparing surfacing for community building

parking lot asphalt with the total to be paid out of infrastructure this year. This motion was second by Haehn and carried 5-0.

Public Relations Report:

Haas reported that insurance on special event for liability would cost \$400. This coverage does not cover fireworks. She agreed to check into this more and report back next meeting.

The Strawnfest meals and vendors were discussed. The breakfast hours for serving at the community building are from 7:30 to 9:30 a.m. The possibility of Burlington Rotary holding a fish fry was discussed along with a children's fishing derby.

On the Veteran's Flag project, Haas reported the flags would cost \$200 per flag. Discussion was held on flags versus a banner. A motion was made by Haas to approve the purchase of 10 rods at \$100 each for a total of \$1,000 to be paid from the general fund for the New Strawn Veteran's project. This motion was seconded by Taylor and carried 5-0. A signup sheet would be displayed in city hall for those wishing to have a flag hung along the frontage road. All checks should be made out to Floyd Lewis Foundation at \$200 each. A bio and photo would be required for all flags. This information will be included in the newsletter to be sent out in the next utility billing.

Mayor Petterson reported on a fair booth to be held at the Coffey County Fair on July 25 to 29. The fair board has waived the booth fee. This is to promote events in the city.

Taylor reported on holding a Farmers Market. Rules were handed out to the council. A motion was made by Taylor to approve the establishment of a Farmers Market on Wednesday from 3 to 6 p.m. beginning in May and running to October 2018 to be held on the east side of the city parking lot. This motion was seconded by Haas and carried 5-0.

Taylor also reported that ALICE training (Alert Lockdown Inform Counter Evacuate), which is an active shooter civilian response training, will be held on April 25, 2018 in the New Strawn Library at 6 p.m. If the library is too small the class will be moved to the community building.

Public Safety Report:

Tree limbs hanging over the roadway was discussed. Several complaints have been received. The cost of removal of these limbs should be at the owner's expense. The city does have a code regarding this that should be enforced. A letter will be sent to owners.

Discussion was held on the sale corner owned and operated by Newkirk. An agreement was made in the beginning that items would not be left on the property after the sale or brought in too far in advance of a sale. It was decided this should be enforced. A friendly reminder letter would be sent.

Old Business:

Nothing new was reported on the New Strawn City Hall Sign that was damaged by the Budweiser truck. They have agreed to replace the sign.

New Business:

Haehn relayed a message from a property owner near the water tower regarding the next painting of the tower and the overspray.

Adjourn: The meeting adjourned at 9:33 p.m.