

**CITY OF NEW STRAWN  
COUNCIL MEETING  
Thursday, April 9, 2020**

Present:  
Mayor Mark Petterson

Council Members: Richard Croll, Jeanne Haas , Gary Haehn, Jim Weeks and (Rhonda Taylor via Zoom).

Staff Present:  
Joni Hernandez, City Clerk  
Tom Robrahn, City Attorney (via Zoom)

**Call to Order:** Mayor Mark Petterson called the meeting to order at 7:10 p.m.

**Agenda Additions and/or Amendments:**

Under Street Report

- a. Street Bids

Haas moved, seconded by Weeks, to approve the agenda with addition. **Motion carried 5-0.**

**Approval of Consent Agenda:**

- Move to approve the March 12, 2020 council meeting minutes
- Move to approve the March 18, 2020 council special meeting minutes
- Move to approve the Warrants dated March 13, 2020 through April 9, 2020 for \$88,555.22
- Move to approve the March 2020 Payroll for \$13,076.26

Haehn moved, seconded by Croll, to approve the consent agenda. **Motion carried 5-0.**

**Public Comments:** N/A

**Financial Reports:**

Haas moved, seconded by Haehn, to approve additional warrants in the amount of \$175.00. **Motion carried 5-0.**

Haehn moved, seconded by Taylor, to authorize the mayor and city clerk to sign the auditor's representation letter dated March 27, 2020 as submitted from Jarred, Gilmore, Phillips, P.A. **Motion carried 5-0.**

**Staff Reports:**

**Maintenance Operator Report** (written report submitted)

- Getting equipment ready for mowing season: lawnmower tractor, bush hog
- Started mowing grass
- Collecting chlorine residuals/Daily water samples
- Changing contact information for KDHE, KRWA, etc. (from Ron to Steven)
- Maintaining playground and park equipment (taped off)
- Marking Kansas One-Calls (dig safe)

- Cleaned and put away snow equipment for the year
- Looking over streets for bad spots, potholes, etc.
- Ordered fish food
- Working on booster pump; timer will need to be replaced by an electrician
- Normal daily duties
- Received Certificate of Good Standing with KRWA
- Received Consumer Confidence Report from City of Burlington
- Received application for Dust Abatement Program

**City Clerk Report** (written report submitted)

- Audit Complete
- COVID-19 (Coronavirus)
- Community Center Door Reimbursed
- Kansas Set-Off Payments Received
- Janitorial Cleaning
- New Computer
- Sale of Alcohol/Social Distancing
- Thank You Letters
- Trash Service
- Website

Haas moved, seconded by Croll, to authorize IM Design of Emporia, to process a plug-in setup for the City's website in the amount of \$100.00 **Motion carried 5-0.**

**City Attorney Report**

Haehn moved, seconded by Croll, to exempt all New Strawn City employees from the COVID-19 Emergency Family Leave and Medical Act as all such employees are considered as Emergency Responders pursuant to said Act. **Motion carried 4-1. (Weeks opposed)**

**Code Enforcement Officer Report**

- Dogs at large
- Nuisance Properties

**Zoning Administrator Report** (written report submitted)

- Fielded question concerning specifics for a garage
- Looked into regulations concerning livestock in the RS-1 district
- Zoning Districts listed in the Table of Contents which are not included in the body of the Regulations
- Requested the city clerk to mail an application to resident for a garage
- Researched the question of a permit for a fence
- One permit pending
- New Application for Building/Zoning Permit (changed from 2 to 1 page and removed height designation for fences, i.e. all fences must be approved by Zoning Administrator)

Haas moved, seconded by Weeks, to approve the application for Building/Zoning Permit as presented. **Motion carried 5-0.**

**Mayor's Report**

### Job Description

Taylor moved, seconded by Croll, to approve the job description for Maintenance Operator as presented. **Motion carried 5-0.**

### **Finance and Economic Development:** N/A

### **Community Building Report:**

Council Member Croll reported a problem was found concerning the breaker box location at the Community Center. The universal code does not allow for it to be in a bathroom. A correction will be made.

A ceiling fan/light will be installed in the storage room. A sink will also be installed.

### **Utility Report:**

Water Usage & Loss Report: N/A

### City Water Buildings:

Council Member Weeks explained the cost for repairing the clear well will be higher than the original estimate. No action needed by Council at this time.

**Street Report:** Council Member Taylor reported on the following:

### 2020 Proposed Plan for Street Repairs/Street Overlay

Haas moved, seconded by Weeks, to let bids for proposed 2020 street and parking lot repairs.

**Motion carried 5-0.** (SEE ATTACHED LIST)

### Dust Control – Industrial Road

Taylor moved, seconded by Haas, to approve purchase of dust control for Industrial Drive from Coffey County Highway Department contingent on whether business owners feel there is a need up to \$3,000.00 to be charged to **Special Highway Fund. Motion carried 5-0.**

**Public Relations:** Council Member Haas reported on the following:

Strawnfest 2020 Due to COVID-19 and governor's Stay-at-Home orders, Strawnfest 2020 is postponed until WCNO meets to determine a timeline.

City Logo No news to report on the new City Logo at this time.

**Parks and Recreation Report:** Council Member Haehn reported on the following:

- Tree stump removed
- Tennis courts/ground has been worked
- Playground equipment has been taped off until further notice

### **Public Safety Report:**

- **It was a consensus of the Council to close the Park bathrooms until further notice**

Mayor Petterson noted the post office mailbox located at the corner of the parking lot will be replaced with a new one; however, it may be a couple of months.

### **New Business:**

Rural Water #3 Request

It was a consensus of the Council to allow the setting of a city water meter at the intersection of 17<sup>th</sup> and Kafir Roads with price to be determined regarding installation and rate per 1,000 gallons.

**Old Business:** N/A

**Correspondence:** N/A

**Mayor Petterson adjourned the meeting at 8:41 p.m.**